

ASU Prep Poly K8 STEM Emergency Response Information



Parent Information Session

Be Prepared, Not Scared!

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- 3. Classroom Doors & Windows**
- 4. Building Security**
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Who's On The Team?

OUR EMERGENCY RESPONSE TEAM

- Administrators
- Teachers and Staff
- Officer Gill, S.R.O.
- ASU Emergency Preparedness Team
 - Local Police and Fire
- Network Safety Preparedness Members

Training

Poly ERT: FEMA Incident Command Training

Facilitated by Allen Clark (Director: ASU Risk & Emergency Management).

All Staff: Ongoing training

Trauma first aid training (Trauma Kits)

AED training

CPR

ASU Partnership

Being located on the ASU Campus,
we reap the added safety of being under their jurisdiction.
ASU takes our safety and well-being VERY seriously!

Our first response would be the ASU Police Department
but our call also goes out to Mesa PD.
ASU's Emergency Response Team have the floorplans
and are very familiar with the facility.

There is a seamless plan in place to get all necessary
information from ASU to Mesa PD.

Teacher Emergency Items

- **Yellow Emergency Response Folder**
- **Walkie Talkie Radios in all classes**
 - **Phones in all classes**
- **ASU Quick Reference Guide**
- **Classroom Lockdown Bucket**

Lockdowns

Students practice and are reminded of the steps they need to take when we have a lockdown drill.

The drill is comprehensive and staff regularly meets to discuss needed changes etc.

Lockdown Questions

Who has the ability to order a lockdown in the event of an emergency?

- Any staff member that sees a potential threat can immediately call a lockdown.
- Every classroom has a walkie-talkie radio. They **MUST** remain on full volume and to a designated channel where students and staff can hear our alarm designated for lock-down.

Lockdown Questions

How often are lockdowns practiced?

- Last year we did one per school year
- We are currently in the process of changing it to either once per semester or potentially one per quarter.
- We will be having one upon our return from Spring Break.

Active Shooter Situation

If you can escape ~ **Run!**

If the shooter is nearby or too close
and you can't escape ~ **HIDE!**

If you haven't been able to escape or
the shooter discovers your hiding place,
you must be prepared to ~ **FIGHT!**

Lockdown Procedures: Hide

What are the lockdown procedures?

- Go to the nearest classroom or office
- Find a place in the room that is away from any window (all windows are covered either with blinds or butcher paper; planned for ahead of time)
- Teachers report attendance to accountability team

Lockdown Tools

Every room has emergency tools they may need in case of an emergency, including water, a curtain to use in case a student needs to use the restroom and a bucket that has a toilet seat, kitty litter and trash bags for use if necessary. (in case of real emergency and we need to remain in lockdown for a long period of time).

Classroom Doors

Every classroom door remains locked at all times - we purchased large foam door holders that you'll see on all necessary classroom doors and therefore in case of an emergency, those are quickly pulled out and the door automatically locks.

Classroom Exterior Windows

Students in a classroom with exterior windows would go to the adjoining room if possible.

Most classes go in their cubby areas or behind cabinets or bookcases, so as not to be in front of a window (hall window or outside window).

Classroom Interior Windows

Classroom interior windows are protected by way of covering them with the blinds available but they are not bulletproof.

Again, we chose the cubby area as the place to go, as it is away from all windows.

Security: Front Entrance Doors

The interior doors leading to the classrooms are locked by a magnetized lock and can be locked and unlocked with a push of a button controlled by our front office staff. They remain locked during office hours unless front office staff deactivates the lock as an authorized person signs in and enters the building.

Security: South Entrance

The south entrance doors are kept locked at all times, except during morning entrance, lunch, or when monitored by a staff member.

The south exterior gates are also kept locked at all times, except when monitored by a staff member.

Panic Buttons

We are often asked if we have panic buttons on the campus to alert authorities? Yes, we do!

In addition, teachers all have a walkie talkie radio & a phone in their rooms.

Reunification

PARENT-CHILD EVACUATION & REUNIFICATION (PCR) PLAN

At the end of April (finalizing date with ASU) we will conduct a school-wide evacuation and family reunification drill. This is only a drill, however, in the event of an actual emergency (water main break, airplane engine dropping out of the sky, emergency issues at the hotel or Chevron) this is the procedure that will be followed.

Reunification

WHAT IS A PARENT-CHILD REUNIFICATION?

A PCR is a safe, orderly and efficient process of reuniting children with their parents/guardians in the event of an emergency evacuation or school closing. If an emergency/crisis occurs, which prohibits the normal dismissal process from occurring, a PCR would be ordered. If this happens, parents/guardians would be notified via the ASU Prep Emergency Text Alert System. Parents/guardians would reunite with their children at our ASU Emergency Evacuation Site, at Sun Devil Fitness Complex.

Reunification

PROCEDURES:

1. Do not go to the regular driveline pick up line.
2. Follow the signs: From Williams Field Road, take the traffic circle north to Innovation Way North. Turn right at Innovation Way North. Continue to the stop sign. Turn right at Innovation Way East. Take the first right at Texas Road. (At the Cholla Baseball Field) Follow Texas Road west until you are at the pick up area.
3. Do not get out of your car!
4. Have your driveline number visible for the Release Point Team.
5. U-turn information will be detailed, due to construction, as the event gets closer.

Reunification

As the event gets closer,
watch for more detailed information
in the newsletter.

Fire Drills

- We do a monthly fire drill.
- All students are moved away from the building.
- In the event of a real fire, we have procedures with ASU to move the students to another location, away from our building, if necessary.

Communication with Students

- Teachers include conversations with students during class meetings regarding emergency procedures.
- Mrs. Nielsen & Mrs. Gena continue to attend workshops to provide developmental and preventive guidance counseling instruction for lifelong learning. In addition, they provide a variety of lessons, and presentations that are tailored to address academic, personal, and social well-being of our students.
- Mrs. Nielsen will be adding more resources to her weebly with suggestions for parents on how to talk to our children about lockdowns and what has been happening as of late.

Social Media

How is “concerning” social media handled?

We encourage “if you hear something, or see something, say something to an adult” and as per the handbook, we take everything very seriously and fully investigate parent/staff/student concerns.

What Can Parents Do?

Talk to your students and let them know why we do drills. Ask them to always take a drill very seriously and always listen to the adult/teacher in case of emergency.

Mrs. Nielsen is also going to be adding tools and resources to her Weebly with regards to having these conversations with your kids.

School Messenger

ASU Prep Text Messaging Service

Opt-In from your mobile phone now!

Just send “Y” or “Yes”

to **67587**

Our goal is 100% family and staff participation.

QUESTIONS

- Do you have any questions?

Thank You

Thank you
for your continued support!

